



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recg By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

CIRCULAR

**Internal Quality Assurance Cell (IQAC)
ACADEMIC AUDIT (2019-2020)**

Date: 02/07/2020

Mr.B Hari Krishna, Assoc Prof
Malla Reddy group of Institutions

Sub: Request to conduct Academic and Administrative audit 2019-20

Ref: Telephone discussion to seek your consent.

Dear Sir,

Greetings from AVANTHI INSTITUTE OF ENGINEERING & TECHNOLOGY, HYD!

AIET, HYD proposes to conduct its 'Academic and Administrative Audit' on 06th July 2020. We request you to preside as an 'External Auditor'. Your valuable feedback will be highly appreciated and will help the institution to further improve and innovate the academic and administrative processes being followed.

Institution will provide sitting expenses.

Audit Time: 02:00 PM

Venue: Conference room, Academic Main Block


Yours truly,

DrG.Sai Kumar,
IQAC
Coordinator.



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CIRCULAR

Internal Quality Assurance Cell (IQAC)

ACADEMIC AUDIT (2019-2020)

Date: 02/07/2020

Dr Chaitanya, Assoc Professor
Vasavi group of institutions

Sub: Request to conduct Academic and Administrative audit 2019-20

Ref: Telephone discussion to seek your consent.

Dear Sir,

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ACADEMIC ADMINISTRATIVE AUDIT 2019-20 ACTION TAKEN REPORT

The following are the observation and suggestions of the Academic and administrative audit report which were held on 6th July 2020.

Criteria	observations suggestions
Curricular Aspects	Programme review to replace non-performing programmes with new one.
	Increase domain electives.
	Industry /Research internship to be mandatory
	Courses on scientific writing, entrepreneurship, taxation, IPR, Digital marketing, Sound media
Teaching-Learning and Evaluation	Structured academic arrangements for slow and fast learners
	Advice faculty members to prepare modules for Swayam/MooCs/LMS etc.
	Develop lab specific manuals
	Conduct of internal examinations/
	Phd Faculty percentage
Research, Consultancy and Extension.	Qualified faculty members need to attract
	research grants/ consultancy and publish in quality journals
	Industry integrated R & D need to strengthen/
	No. of Papers Published during the assessment period
Infrastructure and Learning Resources	Access timings of the Library
	Need to make plastic free campus/ Rest room for women students

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	e- Resources & e Journals available
Student Support and Progression.	Placement details.
	Strengthen placements
	Higher studies details/ alumni credentials to be maintained.
	Students Feedback Collection, its documentation and necessary corrective measures taken
Governance, Leadership and Management	Enhance students' participation in national/international events
Innovations and Best practices.	Alumni Association need to be strengthened
	FDPs in quality assurance to be planned.
	Faculty/Staff retention policy to be design
	Environment/Energy Quality Audits to be conducted periodically

Department wise Faculty Audit for the Academic year 2019-20:

Dept	Required	Available
CSE	31	31
ECE	32	32
MECH	20	20
EEE	13	13
MBA	22	22
H&S	15	15

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Department wise Result Audit for the Academic year 2019-20:

BRANCH	STRENGTH	PASS	Pass %
CSE	69	63	91.30
ECE	97	88	90.72
EEE	37	34	91.89
MECH	55	50	91.04
MBA	56	51	91.07
M.Tech (CSE)	8	8	100
M.Tech(VLSI)	15	14	93.33


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Audit members:

	
Mr Chaitanya ,Vasavi group of institutions	Dr B Hari Krishna, Malla Reddy College
	
Dr. G. Sai Kumar, -IQAC Coordinator	Dr. A. SIVAKUMAR, Principal



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ACADEMIC ADMINISTRATIVE AUDIT 2019-20 ACTION TAKEN REPORT

The following are the action Taken Report of the Academic and administrative audit report which was held on 6th July 2020.

Criteria	observations suggestions	Action taken report
Curricular Aspects	Programme review to replace non-performing programmes with new one.	Institute Will initiate the process for session 2019-2020.
	Increase domain electives.	Will initiate an action for session 2019-20
	Industry /Research internship to be mandatory	Need to be improved
	Courses on scientific writing, entrepreneurship, taxation, IPR, Digital marketing, Sound media	Will conduct workshops on IPR for 2020-21
Teaching-Learning and Evaluation	Structured academic arrangements for slow and fast learners	Remedial classes are provided for slow learners/result analysis are checking for every semester
	Advice faculty members to prepare modules for Swayam/MooCs/LMS etc.	Faculty members are registered in dept wise.
	Develop lab specific manuals	Lab Manuals updated
	Conduct of internal examinations/	As per Jntuh norms conducting
	Phd Faculty percentage	12 PhD faculty is recruited
Research, Consultancy and Extension.	Qualified faculty members need to attract	Professors-2 Assoc.Prof-2 Asst prof-130
	research grants/ consultancy and publish in quality journals	 Journals published
	Industry integrated MOUs need to strengthen/	10 MOUs were initiated


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	No. of Papers Published during the assessment period	2 published
Infrastructure and Learning Resources	Access timings of the Library	Improved
	Need to make plastic free campus/ Rest room for women students	Facility provided
	e- Resources & e Journals available	Available
Student Support and Progression.	Placement details.	Good and improving
	Strengthen placement	MOUs with companies
	Higher studies details/ alumni credentials to be maintained.	Higher studies students records maintained
	Students Feedback Collection, its documentation and necessary corrective measures taken	Feedback collected
Governance, Leadership and Management	Enhance students' participation in national/international events	Participated in national tech resonance
Innovations and Best practices.	Alumni Association need to be strengthened	Alumni meetings are conducted
	FDPs in quality assurance to be planned.	FDPs conducted
	Faculty/Staff retention policy to be design	Management taking the responsibility
	Environment/Energy Quality Audits to be conducted periodically	initiate the process for session 2019-20

Strengths: 1) Strategic location and easy accessibility
2) Highly Committed & responsible staff members
3) One of the Biggest Educational societies in the state of Telangana
4) Supportive management with Progressive Vision & parental care will be given for academic.

Weakness: 1) Consultancy and industry linkage needs to be strengthened
2) Commerce & Science streams are in two different blocks
3) Applied Research has to be strengthened
4) Lack of Indexed Journals


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Opportunities: 1) Potential to acquire Autonomous State

- 2) Community Radio, which will provide many opportunities to the students and the faculty
- 3) Industry oriented courses can be designed to ensure employability

Challenges:

- 1) Attracting students from other States
- 2) Ensuring Quality in Self Financing Sector
- 3) Resource mobilization from Agencies apart from Government & UGC

Conclusion:

The Committee consisting of both Internal and External members from other institutions has thoroughly conducted the Administrative & Academic Audit.

The main purpose of IQAC cell to hold this Audit is to ensure the smooth implementation of all proposed Quality Initiative measures. IQAC wants to ensure whether all activities are being implemented effectively or not.

The Audit Committee has expressed its maximum satisfaction on all the activities being organized. However, the committee also has expressed few suggestions in the areas like R & D, Faculty participation in Collaborative Initiatives, Recruitment of Staff with PhD qualification, Library can be strengthened and more number of Indexed Journals may be subscribed.

IQAC has extended sincere thanks to the External Committee members for their valuable feedback and also conveyed thanks to the Heads of the department for smooth coordination.

IQAC has ensured that all feedback will be taken positively and plan the initiatives accordingly for next academic years.

IQAC coordinator

Principal

